

Data Protection Notice on Video Surveillance

1. Introduction

Personal data processed by Eurofound's CCTV system is subject to [Regulation \(EU\) 2018/1725 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data](#) (or Regulation (EU) 2018/1725)¹.

The Head of the Resources Unit is the staff member responsible for this processing operation on behalf of the data controller (i.e. Eurofound).

2. Why do we process your personal data?

Eurofound uses a video surveillance system with video recording for monitoring its premises and for guaranteeing safety, security and access control.

3. Which personal data do we collect and process?

Personal data processed concern images and video recording of people and vehicles.

4. What is the legal basis for processing your personal data?

The processing of personal data is necessary for the management and functioning of Eurofound². Objectives of the CCTV system are defined under Eurofound Video Surveillance Policy.

5. Who has access to your personal data and to whom is it disclosed?

For the purpose detailed above, access to personal data is provided to the following processing entities:

¹. OJ L 295 21.11.2018, p. 39-98.

² Article 5(1) (a) and recital (22) of Regulation (EU) 2018/1725.

- Head of the Resources Unit;
- Facilities Team members;
- Crisis Management Team members may have access to both live and recorded images in case of crisis situations;
- Contracted guards and receptionists have access to live images on the system;
- Public law authorities may have access to video registrations when investigating an incident; and
- Other parties that can prove a lawful interest in the recordings, like insurance companies, lawyers on behalf of third parties, e.g. involved in accidents on site.

No other third parties will have access to your personal data, except if required by law.

6. How long do we keep your personal data?

Data will be kept for 30 days.

7. How do we protect and safeguard your data?

Eurofound has implemented measures to protect information resources, including access control systems, antivirus software, testing and back-up of information.

8. Do we transfer any of your personal data to third countries or international organisations (outside the EU/EEA)?

No.

9. Does this processing involve automated decision-making, including profiling?

No decision is taken by Eurofound in the context of this processing activity solely on the basis of an automated processing of your personal data (i.e. processing without human intervention).

10. What are your rights as a data subject and how can you exercise them?

Within the limits set by the EDPR, you have the right to access, rectify, erase and/or port your personal data, as well as to restrict or object to the processing of your personal data.



In order to exercise your rights, please contact the Head of the Resources Unit (Markus.Grimmeisn@eurofound.europa.eu) whereby you shall specify your claim (i.e. the right(s) you wish to exercise). The exercise of your rights is free of charge. If your request is manifestly unfounded or excessive, Eurofound may refuse to act on it.

11. Right of recourse

Should you feel that the processing infringes the data protection rules, you are entitled to raise a [complaint with the European Data Protection Supervisor](#).

12. Who shall I contact in case of doubts?

Should you have any question or doubt on this processing operation, you should contact the Head of the Resources Unit (Markus.Grimmeisn@eurofound.europa.eu).

You may always submit queries, remarks or complaints relating to the processing of your personal data to Eurofound's Data Protection Officer (dataprotectionofficer@eurofound.europa.eu).