

Data Protection Notice

on contact details of journalists

1. Introduction

Personal data processed in relation to the contact details of journalists are subject to [Regulation \(EU\) 2018/1725 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data](#) (or Regulation (EU) 2018/1725)¹.

The Media and Promotions Manager is the staff member responsible for this processing operation on behalf of the data controller (i.e. Eurofound).

2. Why do we process your personal data?

The purpose of processing is to collect, maintain and update contact information and subscription preferences of journalists, in order to regularly inform them about Eurofound's work. These contacts are held in the online newsroom on [Mynewsdesk.com](#)² and updated directly by the journalists.

3. What is the legal basis for processing your personal data?

Processing of personal data depends on consent from journalists and media contacts³.

4. Which personal data do we collect and process?

The following personal data is processed: name, organisation, subscription preferences, and email address.

¹ OJ L 295 21.11.2018, p. 39-98.

² For information on how Mynewsdesk processes personal data please read [here](#).

³ Article 5(1) (d) of Regulation (EU) 2018/1725.



5. Who has access to your personal data and to whom is it disclosed?

Access to personal data is given to Eurofound's staff on a need-to-know basis, namely to the Promotions and Web teams, as well as to the Mynewsdesk personnel. Such staff abide by contractual confidential obligations.

6. How long do we keep your personal data?

Journalists are contacted once a year to assess whether or not they wish to remain subscribed in the database.

7. How do we protect and safeguard your data?

Mynewsdesk has implemented a number of security measures to protect the personal data. Access to areas where personal data is stored is limited to its employees and service providers who require it in the course of their duties and who are informed of the importance of maintaining the security and confidentiality of the personal data we keep. Mynewsdesk maintains appropriate safeguards and security standards to protect your personal data against unauthorised access, disclosure or misuse. It also monitors their systems to discover vulnerabilities in order to protect personal data.

8. Do we transfer any of your personal data to third countries or international organisations (outside the EU/EEA)?

No.

9. Does this processing involve automated decision-making, including profiling?

No decision is taken by Eurofound in the context of this processing activity solely on the basis of an automated processing of your personal data (i.e. processing without human intervention).

10. What are your rights as a data subject and how can you exercise them?

Within the limits set by Regulation (EU) 2018/1725, you have the right to access, rectify, erase and/or port your personal data, as well as to restrict or object to the processing of your personal data.



In order to exercise your rights, please contact the Promotions Officer (James.Higgins@eurofound.europa.eu) whereby you shall specify your claim (i.e. the right(s) you wish to exercise). The exercise of your rights is free of charge. If your request is manifestly unfounded or excessive, Eurofound may refuse to act on it.

You also have the right to withdraw any given consent at any time. However, this withdrawal does not affect the lawfulness of processing based on consent before its withdrawal.

11. Right to recourse

Should you feel that the processing infringes the data protection rules, you are entitled to raise a [complaint with the European Data Protection Supervisor](#).

12. Who shall I contact in case of doubts?

Should you have any question or doubt on this processing operation, you should contact the Promotions Officer (James.Higgins@eurofound.europa.eu).

You may always submit queries, remarks or complaints relating to the processing of your personal data to Eurofound's Data Protection Officer (dataprotectionofficer@eurofound.europa.eu).